



## **Harbours Advisory Committee Forward Plan – September 2022 For the period December 2022 – March 2023**

### **Explanatory Note:**

This Forward Plan contains future items to be considered by the Harbours Advisory Committee and Dorset Council. It is published 21 days before the next meeting of the Committee. The plan includes items for the meeting. There are standing items for each meeting which are shown in the table below followed by decision for specific meetings.

### **Committee Members**

**Cllr Mark Roberts**  
**Cllr Rob Hughes**  
**Cllr Dave Bolwell**  
**Cllr Louie O’Leary**  
**Cllr Sarah Williams**  
**Cllr Mary Penfold**  
**Lee Hardy**  
**Philip Thicknesse**  
**Richard Tinsley**

Chair  
Vice-Chair

## STANDING ITEMS

| Subject / Decision   | Decision Maker              | Decision Due Date | Consultation  | Background documents | Member / Officer Contact  |
|--|-----------------------------|-------------------|---|----------------------|---|
| <p><b>Harbour Masters' Update/PMSC Issues</b><br/>Separate reports to consider the ongoing activity of the Harbour Offices and any Port Marine Safety Code issues.</p> <p>Key decision – No<br/>Public Access - Open</p>                     | Harbours Advisory Committee | N/A               | Designated Person and harbour users                           | None                 | <p>Chair of Harbours Advisory Committee<br/><i>Lead Officers – Weymouth Harbour Master</i></p> <p><i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i><br/><a href="mailto:james.radcliffe@dorsetcopuncil.gov.uk">james.radcliffe@dorsetcopuncil.gov.uk</a></p> |
| <p><b>Harbours Consultative Groups</b><br/>To receive key points from recent Harbour Consultative Group meetings (Weymouth quarterly, Bridport &amp; Lyme bi-annually in Oct and Mar).</p> <p>Key decision – No<br/>Public Access - Open</p> | Harbours Advisory Committee | N/A               | Weymouth, Bridport and Lyme Regis Harbour Consultative Groups | None                 | <p>Chair of Harbours Advisory Committee<br/><i>Lead Officers –Weymouth Harbour Master</i></p> <p><i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i><br/><a href="mailto:james.radcliffe@dorsetcopuncil.gov.uk">james.radcliffe@dorsetcopuncil.gov.uk</a></p>  |
| <p><b>Budget Monitoring</b><br/>To provide an update on revenue and capital spend.</p> <p>Key decision – No<br/>Public Access - Open</p>   | Harbours Advisory Committee | N/A               | Service Accountants   | None                 | <p>Chair of Harbours Advisory Committee<br/><i>Lead Officer – Ken Buchan, Head of Environment and Well-Being,</i><br/><a href="mailto:ken.buchan@dorsetcouncil.gov.uk">ken.buchan@dorsetcouncil.gov.uk</a></p>  |
| <p><b>Flood &amp; Coastal Erosion Risk Management (FCERM) Engineering Update</b><br/>To provide an update of the engineering projects progress and issues.</p> <p>Key decision – No<br/>Public Access – Open</p>                             | Harbours Advisory Committee | N/A               | Dorset Council Engineering Team                               | None                 | <p>Chair of Harbours Advisory Committee<br/><i>Lead Officer – Matthew Penny, Service Manager for Flood and Coastal Erosion Risk Management</i><br/><a href="mailto:matthew.penny@dorsetcouncil.gov.uk">matthew.penny@dorsetcouncil.gov.uk</a></p>                                 |

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| <p><b>Points/questions from Committee Members</b><br/>To discuss any concerns or issues raised by Committee Members.</p> <p>Key decision – No<br/>Public Access - Open</p> | <p>Harbours Advisory Committee</p> | <p><b>N/A</b></p> | <p><b>N/A</b></p> | <p><b>None</b></p> | <p>Chair of Harbours Advisory Committee</p> <p><i>Lead Officers – Weymouth Harbour Master</i></p> <p><i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i><br/><a href="mailto:james.radcliffe@dorsetcopuncil.gov.uk">james.radcliffe@dorsetcopuncil.gov.uk</a></p> |
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|  |                                    |                        |  |  |   |
|--|------------------------------------|------------------------|--|--|---|
| <p><b>New General Directions for Weymouth Harbour</b></p> <p>To provide approval to go out to public consultation on the draft General Directions</p> <p>Key Decision – Yes<br/>Public Access - Open</p> | <p>Harbours Advisory Committee</p> | <p>15th March 2023</p> | <p><u>Consultees:</u><br/>Lead Officers, Portfolio Holder, Harbours Advisory Committee,<br/>-<br/><u>Means of Consultation:</u></p>  | <p>Draft General Directions for public consultation</p>          | <p>Chair of Harbours Advisory Committee</p> <p><i>Lead Officers – Weymouth Harbour Master</i></p>   |
| <p><b>Harbours Business Plans</b></p> <p>To consider new business plans for Weymouth, Bridport and Lyme Regis Harbours</p> <p>Key Decision – Yes<br/>Public Access - Open</p>                            | <p>Harbours Advisory Committee</p> | <p>15th March 2023</p> | <p><u>Consultees:</u><br/>Lead Officers<br/>Portfolio Holder<br/>Harbours Advisory Committee</p> <p><u>Means of Consultation:</u></p>  | <p>A Business Plan for Weymouth Harbour 2014-2019 and beyond</p> | <p>Chair of Advisory Harbours Committee</p> <p><i>Lead Officers –Weymouth Harbour Master</i></p> <p><i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i><br/><a href="mailto:james.radcliffe@dorsetcopu.ncil.gov.uk">james.radcliffe@dorsetcopu.ncil.gov.uk</a></p> |
| <p><b>Asset Management Plan</b></p> <p>To consider an Asset Management Plan for Bridport and Lyme Regis Harbours</p>   | <p>Harbours Advisory Committee</p> | <p>15th March 2023</p> | <p><u>Consultees:</u><br/>Lead Officers<br/>Portfolio Holder<br/>Harbours Advisory Committee</p> <p><u>Means of Consultation</u><br/>Meetings and direct communications</p>                      |  | <p>Chair of Harbours Advisory Committee</p> <p><i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i><br/><a href="mailto:james.radcliffe@dorsetcopu.ncil.gov.uk">james.radcliffe@dorsetcopu.ncil.gov.uk</a></p>  |
| <p><b>Dorset Harbours Communications Plan</b></p> <p>To consider a new communications plan for the harbours as proposed in the Dorset Council Harbours Strategy.</p>                                     | <p>Harbours Advisory Committee</p> | <p>15th March 2023</p> | <p><u>Consultees:</u><br/>Lead Officers<br/>Portfolio Holder<br/>Harbours Advisory Committee<br/>Harbour Consultative Groups<br/>DC Communications Team</p> <p><u>Means of Consultation:</u></p> |  | <p>Chair of Harbours Advisory Committee</p> <p><i>Lead Officers –Weymouth Harbour Master</i><br/><i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i><br/><a href="mailto:james.radcliffe@dorsetcopu.ncil.gov.uk">james.radcliffe@dorsetcopu.ncil.gov.uk</a></p>    |

| Subject / Decision | Decision Maker | Decision Due Date | Consultation  | Background documents | Member / Officer Contact |
|--------------------|----------------|-------------------|---|----------------------|--------------------------|
|                    |                |                   | Meetings & direct communications, possibly working groups |                      |                          |

**Private/Exempt Items for Decision**

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.